**Willis Elementary PTO Meeting Minutes**

**Friday, April 13, 2018**

Starting Time: 9:00am

Board Members Present:  Mr. Stenger, Mrs. Fintel, Bianca Lawrence, Sky Galliano, Tara Merino, Cathy Magda

Other Members Present: Listed separately

Minutes submitted by Cathy Magda

 **Agenda:**

 • Welcome

 • Speaker Session

 • Q&A

 • PTO Board Elections 2018-2019

 • Casino Night

 • Mother/Son Bowling

 • Staff Appreciation Week

 • Sponsor/Volunteer Event

 • Field Day

 • Financial Update

**PTO Welcome Message**

 • Bianca welcomed and thanked attendees for taking time to come.

**Speaker Session – Suncoast Blood Bank**

 • Willis Elementary will be having its first blood drive on May 23 from 9:00am to 2:00pm.

 • Dr. Barry Reich and Ms. Cindy Winning discussed the donating process.

 • Interested donors can schedule an appointment with Nurse Kris or just show up on the day.

 • Suncoast Blood Bank supplies go directly to Manatee/Sarasota communities.

**PTO Board Elections for 2018-2019**

 • Mr. Stenger thanked the PTO for their purchases this year. The purchases enhanced the libraries as well as educational tools used by the teaching staff.

 • The evidence is clear in the classroom that the staff and students are benefiting academically and socially.

 • Mrs. Fintel discussed the PTO Board election form for the 2018-2019 school year and encouraged people to join the board. The term is one year.

 • All positions are available. The deadline to submit the form is May 14.

**Casino Night / Mother, Son Bowling Update**

 • Casino Night was a success and enjoyed by many – Raised $11,000+ for the school.

 • Mother/Son bowling event was also successful. 180 people attended this community event.

**Staff Appreciation Week**

 • The Staff Appreciation week is May 7-11. The committee has the whole week planned to show the staff how much they are appreciated. Either a breakfast or lunch will be provide each day (MWF Lunch, TR Breakfast).

 • Most of the expenses have been donated.

 • Each classroom is encouraged to make it a special week for their teacher. Valerie Demino provided a sample of daily themes.

**Sponsor / Volunteer Event**

 • The PTO Board will be providing either a breakfast or lunch for sponsors and volunteers.

 • The date will be announced shortly.

**Field Day**

 • Field Day is Friday, May 18.

 • Tara informed the group 50 volunteers are needed (2 shifts).

 • Volunteers are assigned to a station and do not follow their child’s class. 50-60 volunteers are needed.

 • 40-45 games are setup for the fun day.

 • Teams are arranged by color.

**Financial Update**

 • Tara reported on current financials.

 • PTO purchased the second part of the Making Meaning libraries for the classrooms, Writing Program and STEAM items as well as science supplies.

Meeting adjourned at 10:00am.